

AGENDA

Meeting: Overview and Scrutiny Management Committee

Place: [Online Meeting](#)

Date: Tuesday 26 January 2021

Time: 10.30 am

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Chuck Berry
Cllr Christine Crisp
Cllr Kevin Daley
Cllr Stewart Dobson
Cllr Howard Greenman
Cllr Alan Hill (Vice-Chairman)
Cllr Ruth Hopkinson
Cllr Atiqul Hoque

Cllr Jon Hubbard
Cllr Gordon King
Cllr Pip Ridout
Cllr Jo Trigg
Cllr John Walsh
Cllr Stuart Wheeler
Cllr Graham Wright (Chairman)

Substitutes:

Cllr Clare Cape
Cllr Ernie Clark
Cllr Anna Cuthbert
Cllr Brian Dalton
Cllr Christopher Devine

Cllr Gavin Grant
Cllr George Jeans
Cllr Jacqui Lay
Cllr Ricky Rogers
Cllr Suzanne Wickham

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AGENDA

PART I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 22*)

To approve the minutes of the meeting held on 29 September 2020.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Public Participation**

The Council welcomes contributions from members of the public.

[Guidance on public accessing the meeting](#)

Statements

If you would like to make a statement at this meeting on any item on this agenda, please submit a copy of the statement by 5pm on 22 January 2021. Up to 3 speakers are permitted to speak on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 19 January 2021 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 21 January 2021.

Please contact the officer named on the front of this agenda for further advice.

Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

Questions on the Budget will be referred to the Executive for consideration and response.

5 **Chairman's Announcements**

To receive any announcements through the Chair.

6 **Meeting Process** (*Pages 23 - 24*)

To note the procedure for the meeting.

7 **Wiltshire Council's Financial Plan Update 2021-2022 and Medium Term Financial Strategy 2021-2026**

A report from the Chief Executive and the Director of Finance on the Council's Financial Plan Update for 2021-2022 and Medium Term Financial Strategy 2021-2026 will be circulated to all councillors.

It will be accessible at the [following link](#).

8 **Covid-19 Update**

A report will follow in an agenda supplement.

9 **Forward Work Plans and Date of Next Meeting** (*Pages 25 - 56*)

To receive Forward Work Plans for the Select Committees.

To confirm the date of the next meeting as the extraordinary meeting on 9 February 2021 to consider any proposed amendments to the Budget.

To confirm the date of the next ordinary meeting as 9 March 2021.

10 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

Overview and Scrutiny Management Committee

MINUTES OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE MEETING HELD ON 29 SEPTEMBER 2020 AT ONLINE MEETING.

Present:

Cllr Chuck Berry, Cllr Christine Crisp, Cllr Kevin Daley, Cllr Stewart Dobson, Cllr Howard Greenman, Cllr Alan Hill (Vice-Chairman), Cllr Ruth Hopkinson, Cllr Jon Hubbard, Cllr Gordon King, Cllr Pip Ridout, Cllr Jo Trigg, Cllr Tony Trotman, Cllr John Walsh, Cllr Stuart Wheeler and Cllr Graham Wright (Chairman)

Also Present:

Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Pauline Church, Cllr Richard Clewer, Cllr Tony Jackson, Cllr Simon Jacobs, Cllr Nick Murry, Cllr Bridget Wayman and Cllr Philip Whitehead

58 **Apologies**

There were no apologies.

59 **Minutes of the Previous Meeting**

The minutes of the meeting held on 17 August 2020 were presented, and it was,

Resolved:

To approve and sign the minutes as a true and correct record.

60 **Declarations of Interest**

There were no declarations.

61 **Chairman's Announcements**

The Chairman drew attention to Agenda Item 8, Forward Work Programme, and that a decision would be made on the operation of the Select Committees.

62 **Public Participation**

Questions from Members of the Public together with responses were included with the agenda supplement.

Mr Bill Jarvis provided a statement in relation to Agenda Item 7 - Report of the Global Warming and Climate Emergency Task Group – thanking the Task Group for its work, and also asking for additional clarity on policy, and highlighting the level of work that was needed to delivery on the recommendations. In particular he also focused on the need for an integrated travel and transport plan.

63 **Task Group Update**

A written update was provided on the Wiltshire Covid-19 Response Task Group. An update was also made regarding the membership of the Financial Planning Task Group.

It was,

Resolved:

- 1) **To note the update on Task Group activity provided.**
- 2) **To remove Councillor Tony Trotman from the Financial Planning Task Group membership, following his request to stand down.**
- 3) **To add Councillor Ruth Hopkinson and Stewart Dobson to the Financial Planning Task Group membership.**

64 **Report of the Global Warming & Climate Emergency Task Group (Part One)**

Following approval of a motion at Full Council in February 2019 to seek to make the council area carbon neutral by 2030 and acknowledgement of a climate emergency, and following a period of preparatory work by a Task Group since April 2019, the Environment Select Committee endorsed terms of reference for the Global Warming and Climate Emergency Task Group on 3 September 2019.

Among other details, the terms of reference had identified six core areas for investigation, being Renewable energy generation, energy use and efficiency; Planning; Transport and Air Quality; Waste; Land Use; Business and Industry. The first report of the Task Group, presented to the Committee by Councillor Graham Wright, Chairman of the Task Group, was focused upon the Energy and Transport and Air Quality workstreams, with the others to be addressed in further reports.

The Chairman of the Task Group presented the report, setting out the background and focus of the work, which had been extremely detailed and technically complex. He noted that the recommendations made presented difficult choices to be made around priorities and implementation.

In relation to energy, reducing energy demand, making new housing net carbon zero, updating existing council properties, providing support to homeowners, and investment in renewable energy were among the topics raised. In relation to transport and air quality it was raised that electric vehicles and investing in charging infrastructure would be key, along with encouraging the use of public transport, cycling and walking, and influencing public transport service providers to switch to low emission vehicles, and switching to investing in active travel infrastructure were among the topics raised.

Prior to statements and debate, the Chairman thanked all the witnesses listed in the report, including the many groups who had engaged with the Task Group across dozens of meetings. He thanked Simon Bennett, Senior Scrutiny Officer, for his work coordinating the work of the Task Group. He noted that there were lots of recommendations, and they could not all be delivered simultaneously, but were considered an ambitious target.

During debate, there was discussion with which groups had been engaged with by the Task Group. Several members praised the Task Group for engaging with such a wide variety of groups, which demonstrated the council's willingness to take action of interest to those groups, but a comment was made criticising in particular engagement with Extinction Rebellion as a result of their civil disobedience campaign. However, other members noted positive change could take place where groups considered that they were genuinely engaged with by decision makers.

The emphasis on cycle transport in the report was debated, with several members raising that as a large rural county with limited public transport networks, whilst cycling was an important activity to focus upon, there needed to be continued acknowledgement of the continued personal transport via car that would inevitably take place, and there would need to be infrastructure for non-pollutant vehicle options. Some comments were made regarding cycle friendly roads involved repairing edges of roads, which would also aid car transport. Seeking to prioritise school and work transport where possible to include cycling was raised.

The impact of housing development for carbon reduction was noted, and the extent to which the council could seek to influence developers was discussed.

The importance of plans for delivery of targets and recommendations was discussed

Councillor Philip Whitehead, Leader of the Council, also contributed to the debate, noting the large amount of work that had been undertaken. He noted the council's motion, which was to seek to make the council area carbon neutral by 2030, and in some areas felt that the council was already taking action or even exceeding recommendations, though in other areas was not yet taking the recommended action. The importance of prioritisation, particularly as the report covered only two of the six workstreams, was very important. Cost effectiveness and extent of carbon reduction achieved would be carefully assessed. He noted

upgrading of council housing, and the need to work with existing housing infrastructure specialists on electrification and hydrogen use.

Councillor Richard Clewer, Deputy Leader of the Council, also contributed by providing responses to questions submitted by the public, including not currently considering workplace parking levies might not be appropriate for Wiltshire, that emitting vehicles were a larger issue than road building itself. How the council could assist the take up of the green home initiative was being assessed, and it was noted the council had joined with other councils in a Countryside Climate Network for a focus on climate change and carbon reduction from a rural perspective. He also discussed options for monitoring of air quality, upgrading council housing to significantly their net carbon.

A full executive response would be provided on all the recommendations of the Task Group, but there would be discussion on responding between meetings as well. It was also noted that projects such as retrofitting council buildings were taking place to achieve carbon reduction targets without simply waiting for proposals from the Task Group, where this was possible.

During debate the Committee also heard from Bill Jarvis, Brig Oubridge and Shelley McCarthy, and received a presentation from Ariane Crampton, Head of Carbon Reduction, which is attached to the minutes.

At the conclusion of debate, it was,

Resolved:

- 1) **To endorse the first report of the Global Warming and Climate Change Task Group and refer it to the Cabinet Member for Housing, Climate Change, Corporate Services, Asset Transfer, Arts, Heritage and Tourism, and the Cabinet Member for Highways, Transport and Waste for response at the next meeting of the Environment Select Committee or Overview and Scrutiny Management Committee as appropriate.**
- 2) **And for the Task Group to take consideration of the comments made by the Committee during its debate.**

65 **Forward Work Programme**

The Committee received the Forward Work Programmes for Overview and Scrutiny and considered whether it was appropriate to resume operation of the Select Committees, which had not met formally since April 2020 as a result of Covid-19. It was stated each Select Committee would need to review any historical plan items in light of the changed council situation, and the availability of partner bodies.

Resolved:

- 1) **The select committees to resume formal meetings in November, focusing on the COVID-19 response and recovery.**

- 2) **The select committee chairmen, Executive and Corporate Leadership Team to discuss the operation of these meetings in order to make them as efficient and effective as possible.**
- 3) **The COVID-19 Response Task Group to be stood down and the Financial Planning Task Group to resume formal meetings and lead finance scrutiny.**

66 **Date of Next Meeting**

The date of the next meeting was confirmed as 18 November 2020.

67 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.30 am - 12.10 pm)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line (01225) 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

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Climate Programme

Ariane Crampton, Head of Carbon Reduction

What is our Climate Agenda for Wiltshire?

1. Reducing greenhouse gas emissions rapidly across the county. The council has stated an ambition to seek to make Wiltshire carbon neutral by 2030 which will require large scale, coordinated change across all sectors of the economy, homes and transport.
2. Improving our resilience to the changes in climate Wiltshire will face, such as hotter drier summers, warmer wetter winters, increased frequency of extreme weather and flooding.

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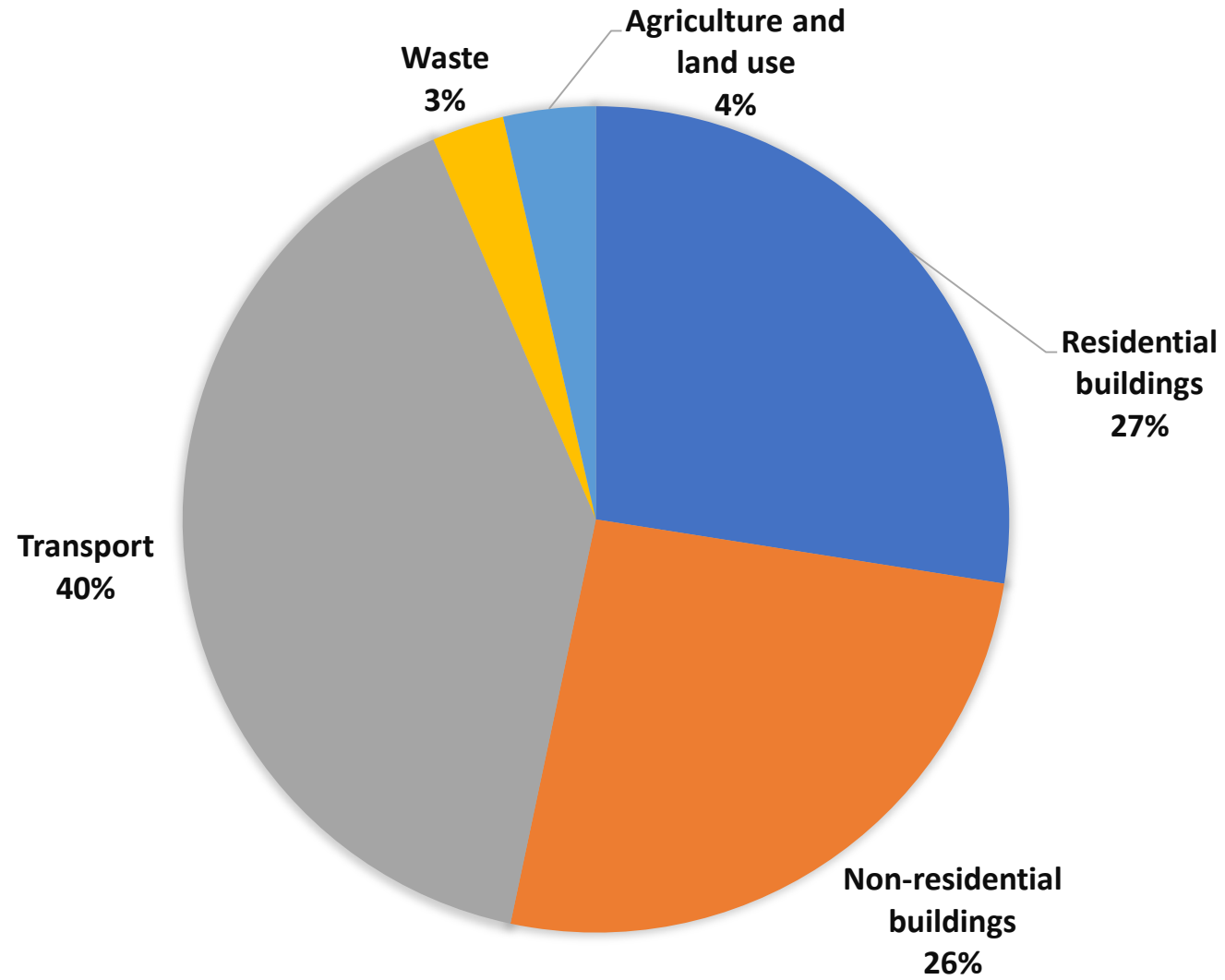


Wiltshire's carbon footprint

- Current footprint estimated in 2019 using the SCATTER tool for local authorities (Setting City Area Targets and Trajectories for Emissions Reduction)
- The total level of emissions is 3.465m tCO₂e per annum. Based on a population of 498,000 this gives emissions per head of 7 tCO₂e per annum.
- NB the tool does not include emissions from imported goods, as SCATTER provides a location based rather than a consumption based emissions profile.
- The sources of emissions are...

WILTS GREENHOUSE GAS EMISSIONS - SCATTER ANALYSIS

2019



Stakeholders include...

- Public sector partners – Wiltshire Public Service Board, schools
- Businesses – Local Enterprise Partnership, Chambers of Commerce, trade bodies
- Voluntary and community sector
- Local residents

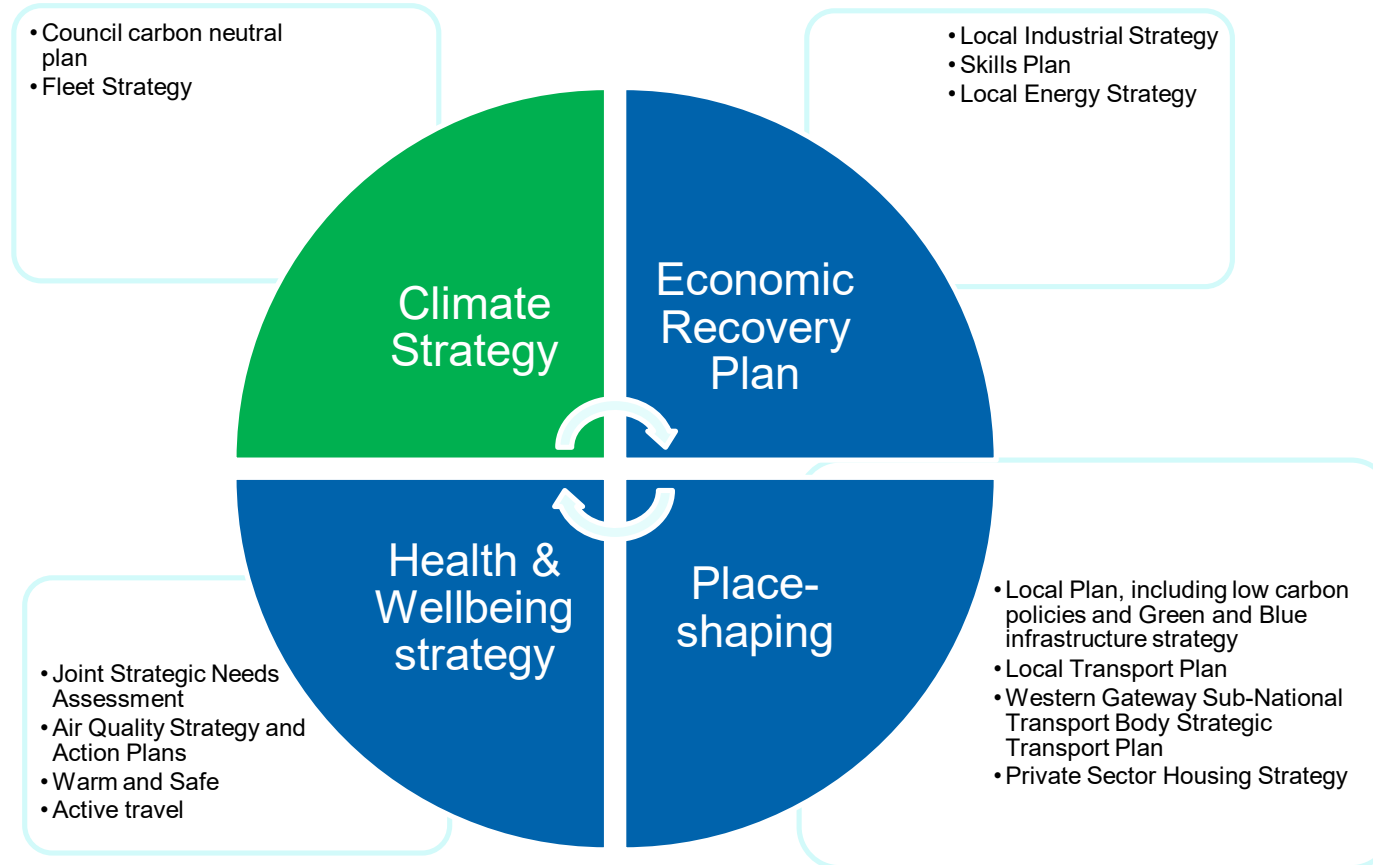


Swindon & Wiltshire
LOCAL ENTERPRISE PARTNERSHIP

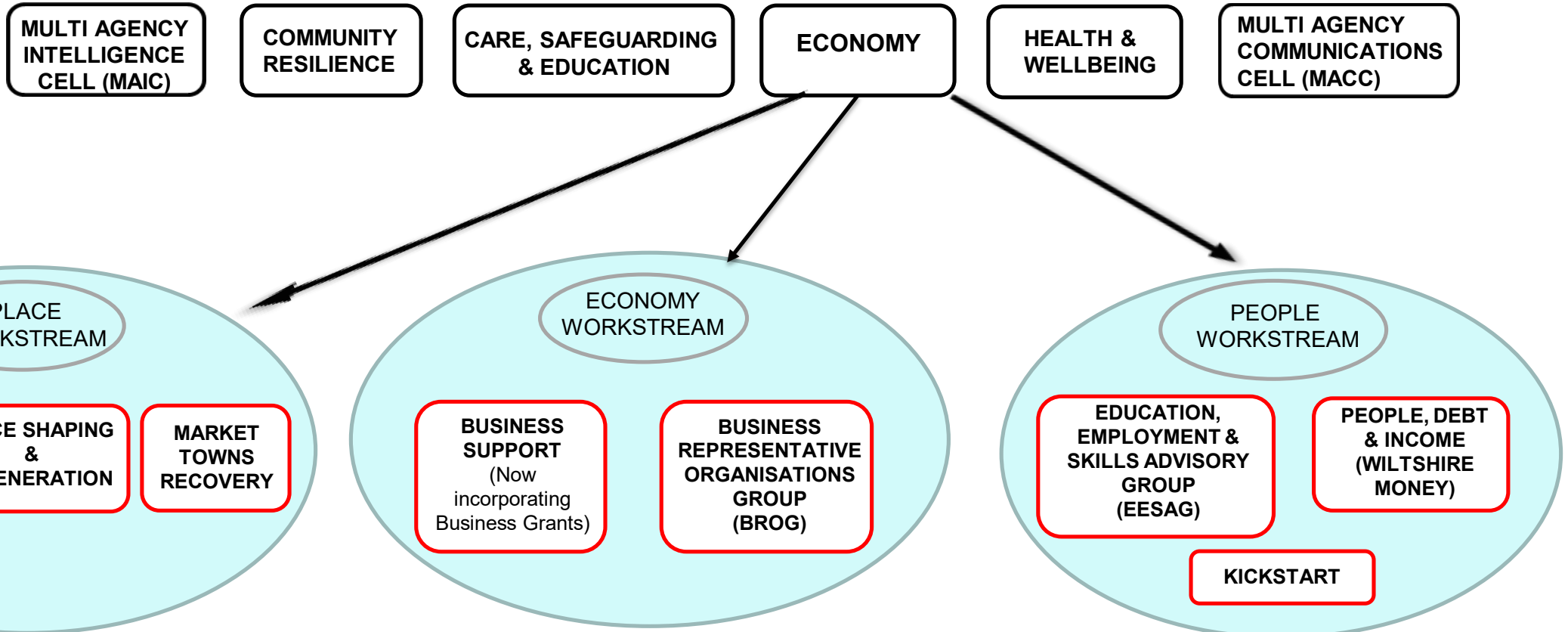



Wiltshire College
& University Centre

Where does a new Climate Strategy fit in?

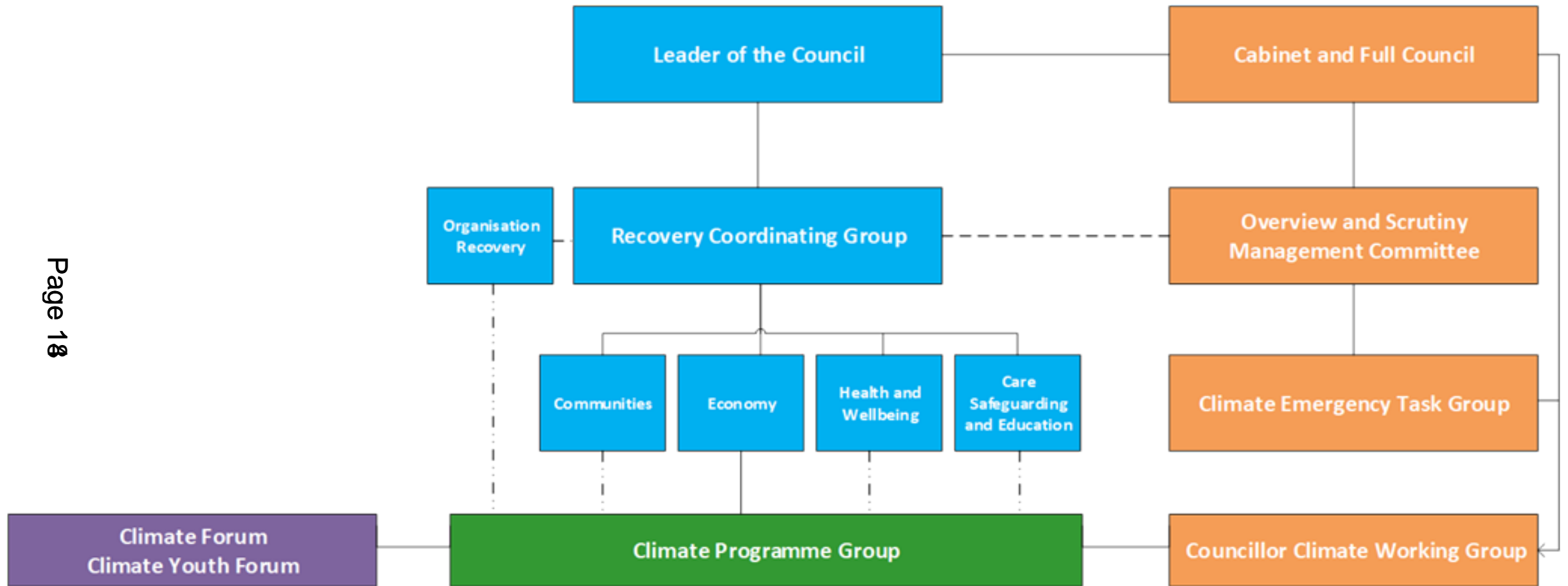


RECOVERY CO-ORDINATION GROUP (RCG)

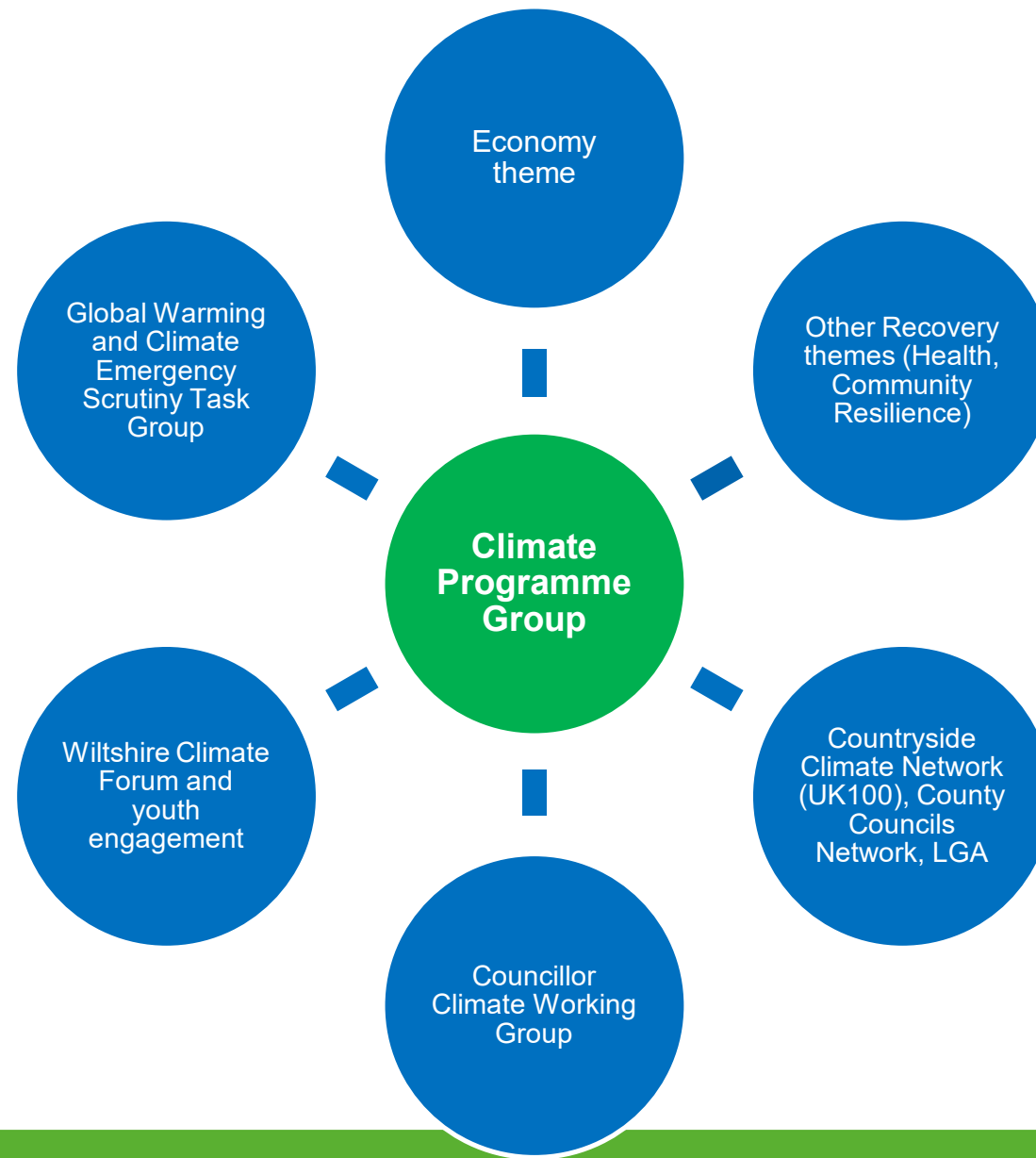


 = Task & Finish Groups

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Governance





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Indicative timeline

- **Summer:**
 - establish council baseline (LGA tool)
 - engagement with environmental groups – pre partnership forum
- **Autumn:**
 - Councillor Climate Working Group meets
 - Initial Task group recommendations available
 - Climate team in post
 - First meeting of Climate Programme Group
 - Development of Strategy

Indicative timeline contd

- **Winter:**
 - 6 monthly update to February Cabinet and Council
 - draft strategy to February Cabinet
- **Spring:**
 - consult on strategy, alongside green and blue infrastructure strategy
 - review strategy in light of consultation
- **Summer:**
 - strategy adopted by Cabinet and Council

Wiltshire Council

Overview and Scrutiny Management Committee

26 January 2021

Process for the annual budget meeting of Overview and Scrutiny Management Committee

1. The Overview and Scrutiny Management Committee is asked to scrutinise the budget papers in accordance with previously agreed procedure and in the context of:
 - The briefing to all councillors on the budget setting process which will take place on 20 January 2021
 - Any initial views from public consultation events;
 - Remarks from the Leader of the Council, Cabinet Member for Finance, Chief Executive, Corporate Director of Resources and any input from other Cabinet Members;
 - The meeting of the Financial Planning Task Group.
 - The views of the Chairman and Vice-Chairman of the Select Committees.
2. The Financial Planning Task Group will have gained whilst undertaking budget monitoring on the issues that have caused pressures, the underlying reasons and mitigating actions. They will have taken a view on the robustness of the responses including variations made and on the overall effectiveness of budget management. It is important that this knowledge from the current year and how these matters will be addressed for 2020-21 are included in today's debate.
3. Likewise, the Select Committees, through the reviews they have undertaken in terms of policy development and service variation during the year, will have been aware of the financial implications (and commitments given or efficiencies expected) of each. It is important that an opportunity is given to the Chairman and Vice-Chairman of the Select Committees to comment on whether these commitments and efficiencies have been reflected in the budget proposals.
4. Having heard from those with a direct responsibility and interest, the Chairman will open out the debate to the Management Committee members to make enquiries of the Executive representatives based on the Financial Plan Update report (see next item) and what has been said.
5. As in previous years, the Committee is asked to focus on the main strategic and policy issues and not those that sit at an operational officer level.
6. The Chairman will look to gain consensus to the key points made as the meeting moves through the debate. These key points will be listed in the

minutes and form a report to Cabinet on 2 February 2021 and Council on 23 February 2021.

7. An additional meeting of the Committee to scrutinise any opposition group or other amendments to the budget before Council has also been arranged for 9 February 2021.

Report author: Henry Powell, Democracy Manager (Scrutiny), 01225 718052,
henry.powell@wiltshire.gov.uk

Overview and Scrutiny Management Select Forward Work Programme

Last updated 11 January 2021

Overview and Scrutiny Management Committee – Current / Active Task Groups		
Task Group	Start Date	Final Report Expected
Financial Planning Task Group	October 2013	Standing
Swindon and Wiltshire Joint LEP Scrutiny Panel	March 2014	Standing
Wiltshire COVID-19 Response Task Group	May 2020	Stood down

Overview and Scrutiny Management Select – Forward Work Programme			Last updated 11 January 2021		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
26 Jan 2021	COVID-19 Update	To receive any updates on the council's response to COVID-19 and to note the discussions of COVID-19 by the Children's, Environment and Health Select Committees.	Terence Herbert	Cllr Philip Whitehead	
26 Jan 2021	Wiltshire Council's Financial Plan 2021-22	To consider the council's annual budget for 2020-21 prior to consideration by Cabinet and Full Council.	Andy Brown	Cllr Pauline Church	Lizzie Watkin
9 Feb 2021	Wiltshire Council Financial Plan 2021-22: Amendments	To consider amendments from any political groups or individual councillors on the initial draft of the executive proposed budget.	Andy Brown	Cabinet Member for Finance, Procurement and Commercial Investment	
9 Mar 2021	COVID-19 Update	To receive any updates on the council's response to COVID-19 and to note the discussions of COVID-19 by the Children's, Environment and Health Select Committees.	Terence Herbert	Cllr Richard Clewer	

Overview and Scrutiny Management Select – Forward Work Programme			Last updated 1 FEBRUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
9 Mar 2021	Review of the work of OS – 2017-21	<p>A report highlighting the key pieces of work undertaken by Overview and Scrutiny (OS) during the 2017-21 Council and recommending topics for suggested inclusion in a new OS work programme after the elections.</p> <p>The report also reviews the effectiveness of OS during the 2013-17 Council and makes recommendations for consideration by Management Committee after the elections as appropriate.</p>	Ian Gibbons	Cllr Richard Clewer	Henry Powell

Children’s Select Committee Forward Work Programme

Last updated 17 DECEMBER 2020

Children’s Select Committee – Current / Active Task Groups		
Task Group	Start Date	Final Report Expected

Children’s Select Committee - Rapid Scrutiny		
Topic	Details	Date

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
Standing items (at all meetings)					
	DfE Changes - Update from Department for Education	A report presenting an update on developments relating to children's services arising from the Department for Education.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Nicola McCann
	School Ofsted Judgements	A report which includes information regarding the most recent Ofsted Inspection reports. It will provide an ongoing view of the effectiveness of schools as seen by Ofsted Inspection.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Louise Lewis
	Update from Wiltshire Youth Union Representative	An update including a summary of recent activities of the Wiltshire Youth Union (WYU), the Youth Safeguarding Board (YSB) and the Children in Care Council (CiCC).	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Gary Binstead
19 January 2021					
19 Jan 2021	Pre-meeting information briefing - Safeguarding (Ofsted self-assessment)	To receive a presentation explaining the self-assessment process linked to Ofsted inspections.			

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
19 Jan 2021	Chairman's announcement - CAMHS final task group report and Executive response	For the Chairman to update the committee on the consideration of the final report and Executive response by the Health Select Committee on 12 January 2021.			
19 Jan 2021	Safeguarding (including Performance monitoring)	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - that a report be brought to the committee in about 6 months, to provide information on what the council does as a whole regarding safeguarding and what it is planning to do, including input from the Safeguarding Board. Due to Covid-19 priorities this may be a short report.		Cabinet Member for Children, Education and Skills	
19 Jan 2021	Cabinet - COVID-19 Update and Financial Update	To consider the last update provided to Cabinet with regards to topics within the remit of the Children's Select Committee			

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
02 March 2021					
2 Mar 2021	Pre-Meeting Information Briefing: Children Accessing Alternative Educational Provision	To receive the topic as a pre-meeting briefing following the resolution from the 5th March 2019 Children's Select Committee meeting.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
2 Mar 2021	FACT update	<p>Following consideration of update on 10 March 2020:</p> <p>Request an update for March 2021. The Chair and Vice-chair will identify specific areas for update from the report considered today and inform officers accordingly. The update should include more figures for improved outcome for young people and also figures on savings / costs avoided to demonstrate the impact of the FACT programme.</p> <p>For example number of Five to Thrive champions trained, outcome / learning from the Multi-Agency Use of CMS, outcome of performance reviews, etc.</p>	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
2 Mar 2021	Early Years & Childcare places across Wiltshire	To receive information on places available (and demand) in Early Years and Childcare settings across Wiltshire			
2 Mar 2021	Update on UK Youth Parliament and the council's Youth Consultants	To receive an update on the impact of Covid-19 for members of Youth Parliament (including whether or not their term will be renewed) and on the work of the Youth Consultant. This will also be an opportunity to receive information on any future plans.			
2 Mar 2021	Executive Response to the Final Report of the Youth Transport Task Group			Cabinet Member for Children, Education and Skills, Cabinet Member for Highways, Transport and Waste	Marie Gondlach
2 Mar 2021	Executive Response to the Final Report of the Traded Services for Schools Task group		Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	Marie Gondlach

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
2 Mar 2021	Overview and Scrutiny Review – 2017-2021	An opportunity for the select committee to review its key pieces of work and approach during this council term and make recommendations to its successor committee following the local elections in May 2021. Recommendations will be considered by OS Management Committee on 9 March 2021.			Marie Gondlach
<p>Items for consideration (legacy report)</p> <p>The items below are kept on this forward work programme (without a date assigned) as they have been deferred, either due to Covid-19 or other work priorities, but should be considered by the committee when it prepares its legacy report.</p> <p>The legacy report will be approved in March 2021 and will list priorities and areas of work this committee recommends for scrutiny post-elections (May 2021).</p>					

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	School Improvement Programme	As agreed at the 10 March 2020 meeting (schools Ofsted judgments) to receive a report on implementation / progress of the school improvement programme. (NB with pre-meeting briefing as well)			
	Elective Home Education (including for Children with SEND)	Item follows the resolution from the 5th March 2019 Children's Select Committee: "To receive further data and analysis in 12 months on children with SEND receiving Elective Home Education."	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	Jen Salter
	Performance monitoring report	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - that the committee receives performance monitoring reports on the overall service (following on from the pre-meeting briefing at the November meeting on the council's self-assessment process), likely to be June (to consider the year-end data from the previous year) then January meetings.		Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Troubled families programme - update	As agreed at the meeting on 10 March 2020 (DfE changes) to receive an update on troubled families programme.			
	Draft annual Corporate Parenting Panel Report	To consider the draft annual Corporate Parenting Panel before it is presented to Full Council on 20 October 2020.			Lisa Pullin
	Corporate Parenting bi-annual report	To consider the mid-year annual report from Corporate Parenting	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Lisa Pullin

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Wiltshire School Improvement Programme - update	<p>As agreed at the 21 January 2020 meeting:</p> <p>To receive an update (after summer 2020), including specific measurable evidence of impact on pupil outcomes of the new way of working, as part of the School Performance report, where possible including direct feedback from schools (on receiving the support). If possible a diagram showing the new way of working / system.</p>			
	Young Carers in Wiltshire - update	<p>As agreed at the 21 January 2020 meeting to receive information following the chair and vice-chair meeting with relevant officers to review the scope of a potential task group or rapid scrutiny with regards to Young Carers in Wiltshire.</p>		Cabinet Member for Children, Education and Skills	Marie Gondlach

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Performance monitoring report	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - that the committee receives performance monitoring reports on the overall service (following on from the pre-meeting briefing at the November meeting on the council's self-assessment process), likely to be June (to consider the year-end data from the previous year) then January meetings.		Cabinet Member for Children, Education and Skills	
	Health Outcomes for Wiltshire children	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - to receive a report on the current scrutiny by the council (including information on the current and planned work on this topic of the Safeguarding Vulnerable People Partnership) to explore how the council can best scrutinise what partners (and providers) are doing to provide health outcomes for Wiltshire children.		Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Outcomes for Disadvantaged Learners	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - the council's current work and aspirations.		Cabinet Member for Children, Education and Skills	
	Update on the implementation of FACT (Families And Children's Transformation)	As approved at CSC on 12 November 2019 (OS/executive meeting outcome). To received regular updates on the implementation of FACT (Families And Children's Transformation) during 2019-20.			
	Pre-meeting briefing: recruitment of in-house foster carers	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - a pre-meeting briefing on the recruitment of in-house foster carers, if possible including "known issues" and the numbers of in-house foster carers for both Wiltshire and comparator authorities (if these are recorded / reported) compared to demand / need.			

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Pre-meeting briefing: Outcomes for Disadvantaged learners	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - council's current work and aspirations			
	Pre-meeting briefing: real-life skills package for care leavers	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - what the council provide for care leavers in terms of "real life" skills (e.g. cooking, managing money, getting ready for employment, etc.), including the package provided by key workers.			
	Pre-meeting briefing - Five to Thrive	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the Five to Thrive training programme.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
	Pre-meeting Briefing - MASH and early support	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the MASH / early support (may include tour of the MASH)	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 17 DECEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Pre-meeting Briefing: FACT programme	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the FACT programme.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
	Pre-meeting Briefing - School Improvement Programme	As agreed at the 10 March 2020 meeting (schools Ofsted judgments) to organise a briefing for members on the school improvement programme.	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	
	Pre-meeting briefing - School Funding	Following consideration at meeting on 10 March 2020: To have a pre-meeting briefing on school funding ahead of council's budget setting next year (19 January 2021).	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	Marie Taylor

Environment_Select_Committee_FWP(Jan2021)

Last Updated 4 January 2021

Details	Start date	Final report expected
Global Warming and Climate Emergency Task Group	May 2019	Jan 2021
Housing Aids & Adaptations Task Group	Dec 2019	March 2021

Environment_Select_Committee_FWP(Jan2021)			Last updated 4 January 2021		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 Mar 2021	Global Warming & Climate Emergency: Executive Response Part Two	For the committee to receive the executive response to the task group's report	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
3 Mar 2021	Housing Aids and Adaptations: Final Report	For the committee to receive the final report of the task group	Simon Hendeley (Director - Housing and Commercial), Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property, Cllr Richard Clewer	Natalie Heritage
3 Mar 2021	Housing Aids and Adaptations: Executive Response	For the committee to receive the executive response to the task group's final report	Simon Hendeley (Director - Housing and Commercial), Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property, Cllr Richard Clewer	Natalie Heritage

Environment Select Committee FWP(Jan2021)			Last updated 4 JANUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 Mar 2021	Overview and Scrutiny Review – 2017-2021	An opportunity for the select committee to review its key pieces of work and approach during this council term and make recommendations to its successor committee following the local elections in May 2021. Recommendations will be considered by OS Management Committee on 9 March 2021			
	Global Warming & Climate Emergency: Report Part Three	For the committee to receive the report of the task group	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
	Global Warming & Climate Emergency: Executive Response Part Three	For the committee to receive the executive response to the task group's report	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Children, Education and Skills	Simon Bennett

Environment Select Committee FWP(Jan2021)			Last updated 4 JANUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Local Plan Review	As discussed at a briefing meeting held with the Vice-Chairman and Cabinet Member for Spatial Planning, Development Management and Investment on 4 March 2020, a Chairman's Announcement to be provided to the committee, updating on the progress of work for the Local Plan Review	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix
	Trowbridge Bat Mitigation Strategy: 12 month review	As requested by Cllr Oldrieve (committee member) and agreed by the Chairman, the committee to review the progress of the Strategy, once it has been implemented for 12 months	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix, Lynn Trigwell, Geoff Winslow
	Provision for Gypsy and Travellers	To consider information ahead of Cabinet	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix

Environment Select Committee FWP(Jan2021)			Last updated 4 JANUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Implementation of the Waste Contracts	As resolved on 4 March 2020, the committee to receive an update on the improvement to Wiltshire's recycling, now that the enhanced recycling service has been operating for over 12 months	Parvis Khansari	Cllr Bridget Wayman	Martin Litherland
	Award of the New Highways Term Consultancy Contract	As resolved at 23 April 2019 meeting, the Committee to receive an update on the outcome of the tender assessment process, once the information can be made available to the public (received in Part One)	Parvis Khansari	Cllr Bridget Wayman	Steve Cross
	Depot Strategy	As resolved at Cabinet on 7 January 2020, the Environment Select Committee to consider the Depot Strategy (Phase Two) ahead of Cabinet	Parvis Khansari, Simon Hendeby (Director - Housing and Commercial)	Cabinet Member for ICT, Digitalisation, Operational Assets, Leisure and Libraries, Cabinet Member for Highways, Transport and Waste, Cabinet Member for Spatial Planning, Development Management and Property	Nick Darbyshire, Mike Dawson, Adrian Hampton

Environment Select Committee FWP(Jan2021)			Last updated 4 JANUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Environment Bill	As discussed at 24 October 2019 ESC-Executive meeting on the 'waste' portfolio, the committee to consider a high-level overview of the Government's environment bill and the implications for Wiltshire.	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Martin Litherland
	Western Gateway Rail Strategy	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways & transport' portfolio, the committee to consider a report outlining the rail strategy for the region that Wiltshire's sub-national transport body encompasses	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Allan Creedy
	CATGs: 10 Years On	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways and transport' portfolio, a report to be provided detailing the benefit that CATGs have brought to Wiltshire's communities, following the 10 years since they were first implemented	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Dave Thomas

Environment Select Committee_FWP(Jan2021)			Last updated 4 JANUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	HIAMS: Streetworks	As resolved at 12 March 2019 meeting, the Committee requested a report on the next stage of the HIAMS implementation, with regard to highways inspections and the benefits of the HIAMS mobile working capability later in 2019	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Paul Bromley
	'A Better Deal for Bus Users'	Following the Briefing Note circulated on 26 February 2020 on the Government's funding for 'a better deal for bus users', the committee to consider the report sent to Government detailing how Wiltshire intends to spend the £671,171 allocated to Wiltshire for improving bus services	Jessica Gibbons (Director - Communities and Neighbourhood Services)	Cabinet Member for Highways, Transport and Waste	Jason Salter
	Public Transport Review Update	As resolved at 23 April 2019 meeting, the Head of Passenger Transport to provide a statement updating on the progress of the Judicial Review	Gibbons	Cabinet Member for Highways, Transport and Waste	Jason Salter

Health Select Committee Forward Work Programme

Last updated 7 JANUARY 2021

Health Select Committee – Current / Active Task Groups			
Task Group	Details of Task Group	Start Date	Final Report Expected
Child and Adolescent Mental Health Services (CAMHS)		November 2017	Part A received December 2018 Part B expected January 2021

Health Select Committee – Forward Work Programme			Last updated 1 February 2021		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
2 Mar 2021	CCG Update	To receive an update from the Bath, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) on key areas of activity.	Ian Gibbons	Cllr Richard Clewer	BSW CCG
2 Mar 2021	COVID-19 Update	A report from the Chief Executive providing a summary of activity to mitigate the impact of the coronavirus in Wiltshire since the last update to Cabinet.	Terence Herbert	Cllr Philip Whitehead	David Bowater
2 Mar 2021	Overview and Scrutiny Review – 2017-2021	An opportunity for the select committee to review its key pieces of work and approach during this council term and make recommendations to its successor committee following the local elections in May 2021. Recommendations will be considered by OS Management Committee on 9 March 2021.	Ian Gibbons	Cllr Richard Clewer	Henry Powell
<p><i>The items below are from the Committee's pre-pandemic forward work programme. These can be considered as potential items under the next council following elections in May, during the Committee's O&S Review discussion on 2 March 2021.</i></p>					

Health Select Committee – Forward Work Programme			Last updated 1 FEBRUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
<i>Potential legacy item</i>	<i>Mental Health bed-base review</i>	<i>As agreed at the 5 November 2019 meeting - To bring forward an update on the Mental Health bed-base review to the next meeting in January 2020, but acknowledging that this might be delayed as there was more work to be undertaken.</i>	<i>Claire Edgar (Director - Learning Disabilities and Mental Health)</i>	<i>Cabinet Member for Adult Social Care, Public Health and Public Protection</i>	<i>CCG - Lucy Baker</i>
<i>Potential legacy item</i>	<i>Homelessness – interconnection of services</i>	<i>As raised by Cllr Gavin Grant, and approved by the committee, at the January 2020 meeting when reviewing the committee's forward work programme. Further details to be provided.</i>			
<i>Potential legacy item</i>	<i>Wiltshire Safeguarding Adult Board</i>	<i>As per 3 March 2020 meeting - update to include confirmation that the Board ensured the recommendations of the Safeguarding Adult Review for adult E and thematic learning from case reviews were shared and effected change across local organisations</i>			<i>Richard Crompton, Independent Chair of Wiltshire Safeguarding Adult Board</i>

Health Select Committee – Forward Work Programme			Last updated 1 FEBRUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
<i>Potential legacy item</i>	<i>Social Prescribing</i>	<i>As per meeting 3 March 2020 - To receive an update to report on: - performance; - recruitment, appointment and retention of social prescribers - models of social prescribers in Wiltshire (subcontracted as Community Connectors and other options); - partnership working between Health, the council and voluntary sector with regards to social prescribers (ensuring no gaps); - outcomes of the Wiltshire 'bees' and 'swarms' community initiative (and ongoing activities).</i>			<i>Neal Goodwin, CCG Helen Scott, CCG</i>
<i>Potential legacy item</i>	<i>Salisbury NHS Foundation Trust quality priorities for 2021/22</i>	<i>As per meeting 3 March 2020 - update from Salisbury NHS Foundation Trust on its quality priorities for 2021/22 to include segmenting figures by age where possible</i>			<i>Lorna Wilkinson, Director of Nursing, Salisbury NHS Foundation Trust Claire Gorzanski, Head of Clinical Effectiveness, Salisbury NHS Foundation Trust</i>

Health Select Committee – Forward Work Programme			Last updated 1 FEBRUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
Potential legacy item	Carer support	As agreed at the HSC meeting on 25 June 2019, to receive an update on the current situation regarding carer support. The Carers in Wiltshire Joint Strategy 2017-22 was approved full council meeting in February 2018 following scrutiny by this Committee, discussion with the chair and vice chair of the Children’s Select Committee and approval by the Wiltshire Clinical Commissioning Group (CCG) governing body.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
Potential legacy item	Care contracts	As agreed at the HSC meeting on 25 June 2019 for the committee to receive information on the council’s main care contracts and the process(es) in place to monitor efficiency / delivery / performance.	Helen Jones (Director - Commissioning)	Cabinet Member for Adult Social Care, Public Health and Public Protection	Gary Binstead
Potential legacy item	Wiltshire Health and Care	Following consideration of the 2018 Quality Accounts at the Health Select Committee meeting on 25 June 2019 to invite Wiltshire Health and Care to provide information on the areas identified in the report considered on 25 June 2019.			Wiltshire Health and Care
Potential legacy item	Non-emergency patient transport service in the South West	As agreed at the HSC meeting on 25 June 2019, to receive information on any changes following the change of contractor and a performance update from the new provider E-Zec Medical transport.			

Health Select Committee – Forward Work Programme			Last updated 1 FEBRUARY 2021		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
<i>Potential legacy item</i>	<i>Advocacy - public visibility</i>	<i>To receive information from the contract holder for the Advocacy Service on its work, with a particular focus on visibility / awareness of advocacy from members of the public.</i>		<i>Cabinet Member for Adult Social Care, Public Health and Public Protection</i>	
<i>Potential legacy item</i>	<i>Outcome of Phase 2 of the Adult Social Care transformation programme</i>	<i>To receive information on the implementation of Phase 2 of the Adult Social Care transformation programme towards “completion”</i>	<i>Claire Edgar (Director - Learning Disabilities and Mental Health)</i>	<i>Cabinet Member for Adult Social Care, Public Health and Public Protection</i>	
<i>Potential legacy item</i>	<i>GP and health staff recruitment and retention</i>	<i>As agreed at the HSC meeting on 25 June 2019, to receive information to understand the current situation (i.e. number of vacancies, known issues in recruiting or retaining staff, actions taken by the council to help, etc.)</i>		<i>Cabinet Member for Adult Social Care, Public Health and Public Protection</i>	